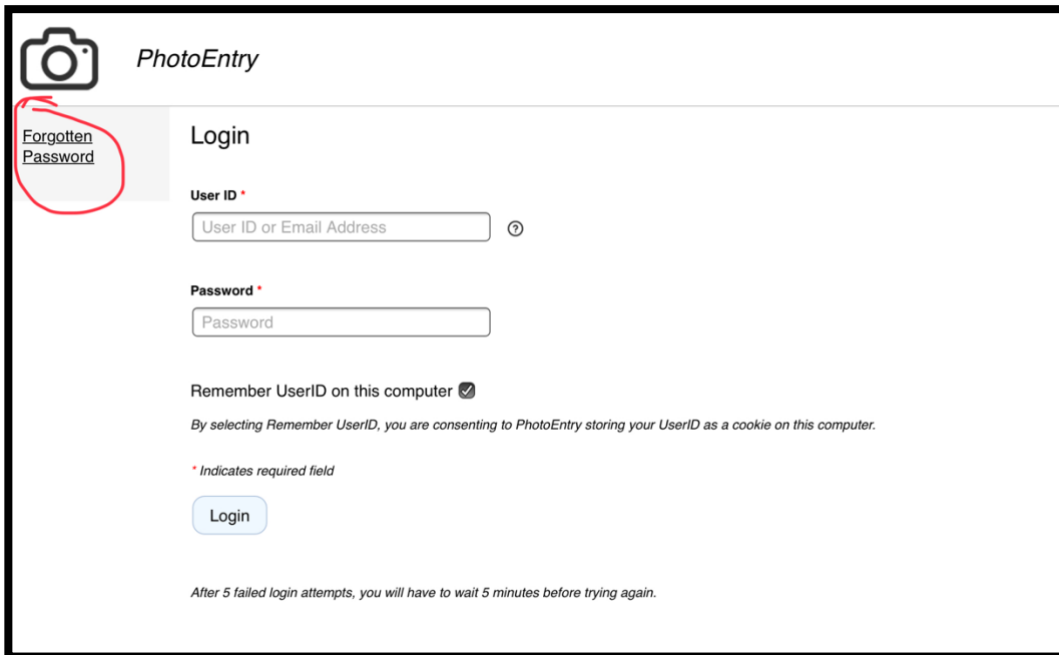


How to Reset your SPG PhotoEntry Password.

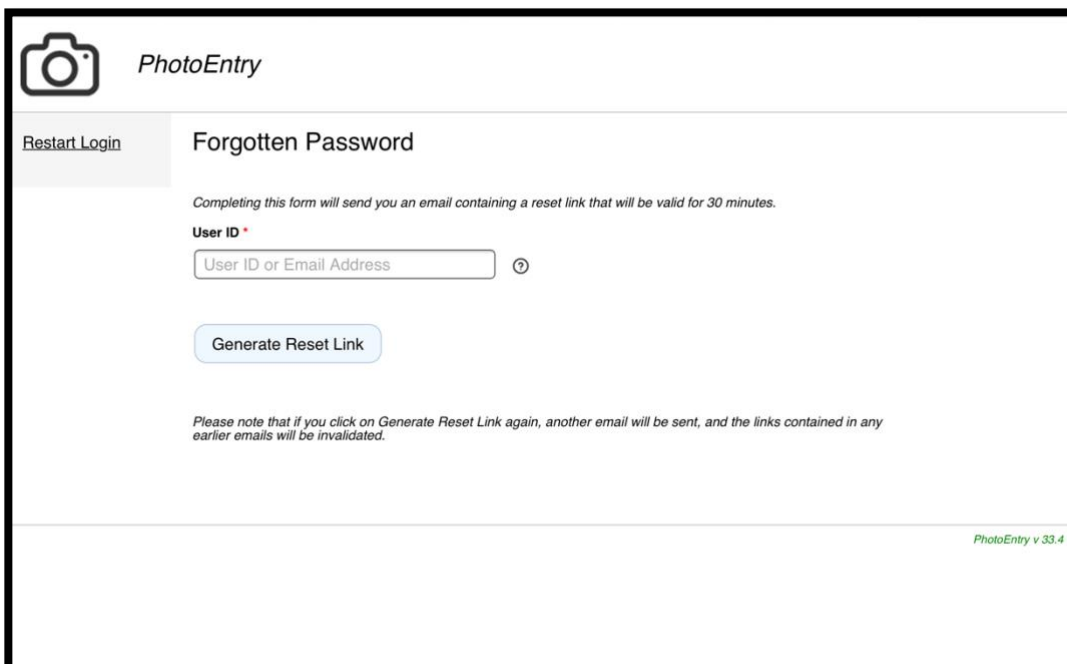
There is a reset password option at the top left of the website page, see below.



The screenshot shows the PhotoEntry login page. At the top left, there is a camera icon and the text "PhotoEntry". Below this, there is a navigation menu with two items: "Login" and "Forgotten Password". The "Forgotten Password" link is circled in red. The main content area is titled "Login" and contains the following elements:

- User ID ***: A text input field labeled "User ID or Email Address" with a help icon.
- Password ***: A text input field labeled "Password".
- Remember UserID on this computer**: A checkbox that is checked.
- By selecting Remember UserID, you are consenting to PhotoEntry storing your UserID as a cookie on this computer.*
- * Indicates required field*
- Login**: A button.
- After 5 failed login attempts, you will have to wait 5 minutes before trying again.*

Click on this and another page will open where you enter your email address or User ID.



The screenshot shows the PhotoEntry "Forgotten Password" page. At the top left, there is a camera icon and the text "PhotoEntry". Below this, there is a navigation menu with two items: "Restart Login" and "Forgotten Password". The "Forgotten Password" link is selected. The main content area is titled "Forgotten Password" and contains the following elements:

- Completing this form will send you an email containing a reset link that will be valid for 30 minutes.*
- User ID ***: A text input field labeled "User ID or Email Address" with a help icon.
- Generate Reset Link**: A button.
- Please note that if you click on Generate Reset Link again, another email will be sent, and the links contained in any earlier emails will be invalidated.*

At the bottom right of the page, there is a small green text: "PhotoEntry v 33.4".

Now click on Generate Rest Link and an email will be sent to you to allow your password to be reset.

If you don't get the email check your junk mail folder.

For further support email admin@speysidephotographygroup.co.uk